



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Allan O'Shea  
VICE-CHAIRPERSON  
Edward Haik

Ken Hilliard  
Ervin Kowalski  
Jim Krolczyk  
Glenn Lottie  
Carl Rutske

CLERK  
Marilyn Kliber  
(231) 723-3331  
CONTROLLER/ADMINISTRATOR  
Thomas Kaminski  
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## County Board of Commissioners Study Session

Wednesday, June 17, 2009  
Thursday, June 18, 2009

Manistee County Courthouse  
Board of Commissioners Meeting Room

### REPORT

#### WEDNESDAY, JUNE 17, 2009

Members Present: Allan O'Shea, Chairperson; Ed Haik, Vice Chairperson; Ervin Kowalski; Glenn Lottie (left Study Session at 11:00 A.M.); Carl Rutske; Ken Hilliard; and Jim Krolczyk

Others Present: Tom Kaminski, County Controller/Administrator; Karen Molby, Personnel Officer/Administrative Assistant; Donna Stokes, Muskegon County Equalization Director; Julie Beardslee, City Assessor; Allen Encisco, Equalization Director Applicant; Cynthia Wiechert, Equalization Director Applicant

The Study Session was called to order at approximately 10:00 A.M. The Pledge of Allegiance was recited and Ervin Kowalski gave the Invocation. Roll call was taken and all Commissioners were present.

Mr. O'Shea indicated that the purpose of the Study Session was to interview applicants for the Manistee County Equalization Director position. Karen Molby introduced Donna Stokes, Muskegon County Equalization Director, who would be assisting the Board with this process. Ms. Stokes provided information on her background to all who were present at the Study Session. The Board also had discussion regarding the method for conducting candidate interviews, and all Board members reviewed the interview questionnaire and the applicant rating system. The Board reached consensus that Mr. O'Shea and Ms. Stokes would be asking the interview questions to all candidates.

At 10:30 A.M., Allen Encisco appeared before the Board to be interviewed for the Equalization Director position. This interview lasted until approximately 12:15 P.M., at which time the Board recessed for lunch.

At 1:30 P.M., Cynthia Wiechert appeared before the Board to be interviewed for the Equalization Director position. This interview lasted until approximately 3:05 P.M. The Board then adjourned at 3:10 P.M. for the day.

#### THURSDAY, JUNE 18, 2009

Members Present: Allan O'Shea, Chairperson; Ed Haik, Vice Chairperson; Ervin Kowalski; Glenn Lottie; Carl Rutske; Ken Hilliard; and Jim Krolczyk

Others Present: Tom Kaminski, County Controller/Administrator; Karen Molby, Personnel Officer/Administrative Assistant; Donna Stokes, Muskegon County Equalization Director; Julie Beardslee, City Assessor; Ginny Martz, Equalization Appraiser; Kendra Rohdy, Equalization Director Applicant; Marlene Whetstone, Equalization Director Applicant

The Study Session was called to order at approximately 9:00 A.M. The Pledge of Allegiance was recited and Ervin Kowalski gave the Invocation. Roll call was taken and all Commissioners were present.

Mr. O'Shea indicated that the purpose of the Study Session was to interview applicants for the Manistee County Equalization Director position.

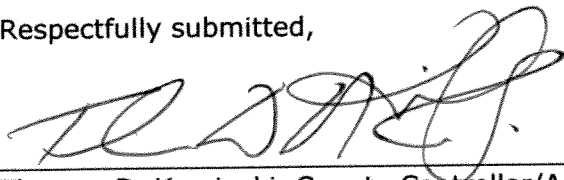
At 9:00 A.M., Kendra Rohdy appeared before the Board to be interviewed for the Equalization Director position. This interview lasted until approximately 10:00 A.M.

At 10:30 A.M., Marlene Whetstone appeared before the Board to be interviewed for the Equalization Director position. This interview lasted until approximately 12:00 P.M.

Immediately following the fourth and final interview, Board members began deliberating in an attempt to reach consensus on the selection of a new Equalization Director. The Board determined that Kendra Rohdy and Marlene Whetstone were considered the two best candidates for the position. During this process, Board members asked and heard from Ms. Stokes regarding her feelings on the interview process and the candidates' qualifications for the position. After lengthy discussion regarding Ms. Rohdy and Ms. Whetstone, the Board reached majority consensus that Kendra Rohdy, current employee in the Equalization Department, should be offered the position. Since this was a Study Session, the Board was unable to take official action on this issue. Therefore, the Board scheduled a special County Board of Commissioners meeting for Tuesday, June 23, 2009 at 9:00 A.M. in the Board of Commissioners' meeting room. The purpose of this meeting will be to officially make a final decision on employment of an Equalization Director.

With no further business to come before the Board, the Study Session was adjourned at approximately 12:35 P.M.

Respectfully submitted,



Thomas D. Kaminski, County Controller/Administrator